

Getting Organised

- Quotes from at least 3 shippers
- Book Shipping Company
- Travel Insurance Quotes
- Book Travel Insurance
- Price flights
- Make enquiries for luggage allowance
- Book Flights
- Book Hotels where required
- Open account with money transfer company
- Purchase Currency ready for transfer
- Make sure passport is valid
- Open Migrant Bank Account
- Trial Pack & Weigh Luggage
- Request any required references eg landlord, character references etc
- Apply for Meet & Greet
- Book On Arrival Accommodation
- Stock up on any prescription medicines required
- Get Teeth/Eyes checked

Notify Change of Address

- The Post Office, for mail redirection
- Banks or Building Societies to transfer or close your accounts
- The electoral registrar
- The Tax Office
- Your life insurance company
- Your health insurance company
- The school principal and received a letter regarding the status of your children in school
- Stores where you have charge accounts
- Relatives, friends, and regular correspondents
- Club memberships
- Publications you subscribe to
- Your doctor and dentist to obtain copies of your medical records
- Your lawyer

Services to Discontinue

- Gas
- Water
- Electricity
- Council Tax
- Telephone
- Internet Provider
- Home Insurance
- Car Insurance
- Contents Insurance
- Cable TV/Sky
- Club memberships
- Mobile Phone
- TV Licence
- Newspaper/Publication delivery
- Book Clubs
- Close unnecessary Bank accounts
- Cancel cleared Credit/Store Cards
- Tax Credits
- Child Benefit

Preparation for the Shippers

- Defrost your refrigerator/freezer and drain all water hoses
- Disconnect your washing machine and drain water
- Checked with manufacturer to ensure all major appliances are correctly prepared for moving
- Empty all gas cylinders
- Arranged for Electricity or Gas Companies to disconnect any fittings from the supply if required
- Put aside bits and pieces you don't want to take
- Returned books, videos, etc
- Removed Fixtures and fittings from walls
- Put important items such as passports and tickets into your personal luggage so they are not accidentally packed
- Arranged for someone to look after your children during the packing process. This can be a stressful time for them
- Wash thoroughly any items that may be of interest to Quarantine/Agriculture, i.e. mowers, garden tools, golf equipment, bicycles, etc.

Dispose of things you cannot take

- Ammunition
- New or partially used cans of paint
- Linseed oil
- Bleach products
- Gas cylinders (unless emptied)
- Turpentine
- Kerosene
- Petrol
- Cleaning fluids
- Aerosols of any kind
- Vegetable oils
- Chemical sets, etc

Last Check

- Anything left behind? The attic, garden, garage?
- No clothes at the drycleaners, shoes at shoe repair shops, sporting goods in lockers at clubs/schools?
- Water heater turned off?
- Main power turned off?
- Gas taps turned off?
- Windows and doors locked?
- Old house keys surrendered?
- Take final readings of all meters.
- Do you have contact details for friends and family?
- Have you thrown out any food left?